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MS. ANGELA SNEED-PROGRAM ADMINISTRATOR MRS. EBONNI BEHARRY-COUNSELOR

Complaint

"Corruption" includes dishonest proceedings, bribery, debasement, alteration, or perversion of integrity. Corruption threatens equal access, quantity and quality of education.

Examples of Fraud, Waste, Abuse and Corruption (Not all-inclusive)

Personal use of district-owned vehicles

Long distance personal phone calls

Personal use of district owned supplies or equipment

Violations of system and/or state procurement policy

Excessive or unnecessary purchases

Falsification of official documents (timesheets, leave reports, travel vouchers, etc.)

Contract fraud

Serious abuse of time

Inappropriate expenditures

Embezzlement

Theft or misuse of school funds or property

Neglect of duty

Bribery

Statement of Administrative

C. Filing a Compup

for completion will be included. Either the 30-day or the 60- day timelines outlined above may be extended, in the sole discretion of the Superintendent or his designee, if exceptional circumstances exist. The Letter of Findings will be sent directly to the complainant.

E. Right of Appeal

If the complaint cannot be resolved at the local level, the complainant has the right to request review of the decision by the Georgia Department of Education. The appeal must be accompanied by a copy of the decision and include a complete statement of the reasons supporting the appeal.

COMPLAINT FORM

To Report Fraud, Waste, Mismanagement, Corruption or Misuse of State or Federal Funds for Programs Operated by the School System

ALLEGATION
Please provide as much information as possible. Detailed, complete and accurate information will improve the Superintendent's ability to respond to your allegation. If you do not know the answer to a question, you can leave the space blank.
STATEMENT REGARDING ALLEGED VIOLATION
Please provide a statement regarding the alleged violation of a requirement of a federal or state statute or regulation that applies to an applicable program. Please provide details of the alleged fraud, waste, mismanagement, corruption or misuse. Examples of facts and circumstances may include items such as: (1) a description of the misconduct; (2) how you know about the allegation (3) how and when the misconduct was discovered; (4) where the misconduct occurred: (5) the amount of money involved; (6) how long the alleged misconduct occurred; (8) attempts by the alleged violator(s) to hide the misconduct; and (9) any other information you believe may be relevant.
DATE ON WHICH VIOLATION OCCURRED
When did the misconduct occur? If the misconduct occurred over time or is currently ongoing, enter the actual or approximate start date.

ADDITIONAL FACTS ON WHICH THE STATEMENT IS BASED AND THE SPECIFIC INFORMATION ON THE ALLEGED F

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Fraud, Waste, Abuse and Corruption Procedure



CONTACT INFOBMATION OF THE COMPLAINANT

E-mail Address: Mailing Address: Tel: FAX: If employed by the Richmond County Board of Education, please provide	NI	contact information.
Mailing Address: Tel: FAX: If employed by the Richmond County Board of Education, please provide Department/School, supervisor and job site location:	Name:	
Tel: FAX: If employed by the Richmond County Board of Education, please provide		
If employed by the Richmond County Board of Education, please provide	C	
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PLEASE SUBMIT FORM TO:

Richmond County School System Superintendent of Schools 864 Broad Street Augusta, GA 30901-1215