



**Note:** School visitors are not considered volunteers. Examples of visitors include individuals who come to the school for the following reasons: visiting during lunch, at parties, at field day (only watching activities), at spring fling type activities such as giving out or taking tickets, dropping off goodies for a party; attending parent/teacher conferences, 504/IEP meetings, school wide and classroom programs; reading a book to the class with district personnel present at all times. This list is not exhaustive.

### **Criminal Background Check Requirements**

In support of student safety, the Superintendent requires that all schools and administrative offices identify and screen all volunteers in accordance with the following guidelines. Security clearances for volunteers must be renewed every one or two years depending on the Volunteer Level.

#### **Level 1**